

## POSITION DESCRIPTION-The Alfred

<b>POSITION:</b>	Trainee Clinical Perfusionist
<b>DATE REVISED:</b>	November 2020
<b>AWARD/AGREEMENT:</b>	Medical Scientists, Pharmacists and Psychologists Agreement 2017-2021
<b>CLASSIFICATION TITLE:</b>	Perfusionist Grade 1 (AZ1 – AZ7)
<b>DEPARTMENT/UNIT:</b>	Perfusion Services
<b>CLINICAL PROGRAM:</b>	Alfred Heart and Lung
<b>DIVISION:</b>	Operations
<b>ACCOUNTABLE TO:</b>	Director of Perfusion Service

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## ALFRED HEALTH

Alfred Health is the main provider of health services to people living in the inner southeast suburbs of Melbourne and is also a major provider of specialist services to people across Victoria. The health service operates three outstanding facilities, The Alfred, Caulfield, and Sandringham.

Further information about Alfred Health is available at [www.alfredhealth.org.au](http://www.alfredhealth.org.au)

## OUR VALUES

Our staff are expected to demonstrate and uphold our values of:

**Integrity, Accountability, Collaboration and Knowledge.**

Our values provide the platform for the way we work and the decisions we make. Through this approach, our Vision and Mission are achieved.

## DEPARTMENT

The Department of Perfusion at the Alfred provides a comprehensive and state-of-the-art Perfusion Service in the treatment of cardiac and respiratory diseases, working in close collaboration with the relevant services within the Directorate of Alfred Heart & Lung (Department of Cardiothoracic & Transplantation, Department of Cardiology and Department of Respiratory Medicine) as well as with the Intensive Care and Emergency Departments. Involvement in clinical research and development projects further complements the Departmental workload.

## **POSITION SUMMARY**

To provide and be responsible for the conduct of total body perfusion and its associated life support techniques within the Cardiac Services, Alfred Hospital.

A Clinical Perfusionist is a qualified person who is appropriately trained and experienced in the Physiology, Pharmacology, Technology and operation of extracorporeal perfusion equipment in any medical situation where it is necessary to support or temporarily replace a patients' cardiopulmonary or circulatory function.

## **QUALIFICATIONS & EXPERIENCE**

- Eligibility for membership of Australian College of Cardiovascular Perfusion requires a **Bachelor of Science or Bachelor of Applied Science**, or recognised equivalent.
- Ability to work effectively in a multi-disciplinary team in an often-challenging environment, exhibiting initiative, strength of character and facilitative qualities.
- Applicants must be prepared for further study leading to a Fellowship of the Australian and New Zealand College of Perfusion
- This is a three-year position spent at the Alfred Hospital and any other campuses as directed.

## **KEY RESPONSIBILITIES**

### **Clinical Services**

- To provide and be responsible for the management of perfusion related, advanced life support techniques to patients within the Cardiac Services, Alfred Hospital in consultation with the medical practitioner responsible for each patient.
- To ensure adequate continuous cover of these responsibilities by contributing to the provision of a 24 hour on-call perfusion service.
- Responsibility for the provision and care of appropriate perfusion equipment.
- Teaching of medical, nursing and other staff as appropriate.
- Appropriate research in to the assessment of extracorporeal life support physiology and technology.
- Responsibility for the order, receipt and supply of all disposable perfusion related equipment.
- Provision of on-going assessment of efficacy and cost-benefit of currently used and potentially available equipment.
- Storage of patient perfusion records and other data used for quality assurance, research and perfusion technology evaluation.

### **Improving Performance**

- Promote appropriate standards of professional Perfusion practice and maintain professional relationships within the hospital through active liaison with Medical, Nursing, Allied Health staff, and other operating suite, ward and unit staff.
- Actively participate in special interest groups and departmental staff meetings.
- Participate in research opportunities within the Perfusion team including quality improvement and program evaluation.
- Participate in a range of research and quality activities including case presentations, conference papers and workshops in the area of Perfusion, Cardiothoracic Surgery/Transplantation and Intensive care.
- Participate in regular Performance Reviews.

### **Administrative Requirements**

- Comply with hospital and departmental policies and procedures (e.g.) staff performance management, prescribed Perfusion documentation, supervision, attendance at clinical team meetings, unit meetings and timely accurate statistical recording.
- Participate in and contribute regularly to departmental in-service sessions.

### **Other Duties and Responsibilities**

- Other duties as directed consistent with the employee's skill level and classification.
- Be aware of, and work in accordance with, Hospital policies and procedures including Occupational Health and Safety, Equal Employment and Confidentiality and Perfusion Department policies.
- Adhere to the Perfusion Departments core hours of work (07:00 -15:30. Monday – Friday (as negotiated)).
- Comply with departmental procedures relating to absence from work and time off the premises.

In this position, you must comply with the actions set out in the relevant section(s) of the OHS Roles and Responsibilities Guideline.

### **STANDARDS OF PERFUSION PRACTICE**

As a member of the Alfred Perfusion Service, the applicant will maintain his/her professional practice in accordance with the following documents:

- Standards of Practice for Major Extracorporeal Perfusion as set by the section of Cardiothoracic Surgery, Royal Australasian College of Surgeons.
- Guidelines for the Standards of Practice in Clinical Perfusion within Australasia as set by the Australasian College of Cardiovascular Perfusionists Inc.
- Code of Ethics and Practice for Perfusionists as set by the Australasian Board of Cardiovascular Perfusion

## **KEY CAPABILITIES AND VALUES**

### **Capabilities**

- Demonstrated sound base knowledge in scientific theory and practice skills.
- Information, communication and technology focused.
- Effective communication and interpersonal skills; professional appearance and manner.
- Commitment to ongoing professional development and continuous improvement.
- Ability to exercise professional judgement and seek advice and assistance when required/appropriate.
- Able to give and receive constructive feedback.
- Effective planning, problem solving, organisation and prioritisation skills.
- Patient and team focused.
- Reliable, motivated and enthusiastic.
- Flexible and adaptive to demands of working environment.
- Respectful to others, open, honest and has high integrity.
- Consistently exceeds base performance requirements for the job and uses initiative.
- Will contribute beyond own tasks to achieve team goals.

### **Values**

Values consistent with those of Alfred Health, which are:

- Integrity
- Accountability
- Collaboration
- Knowledge

**Position Description authorised by Director of Perfusion.**

**Date: November 2020**