



AUSTRALIAN AND NEW ZEALAND BOARD OF PERFUSION

**CONTINUING PROFESSIONAL DEVELOPMENT
DOCUMENT**

2022



DEVELOPING AND RECOGNISING THE PROFESSIONALISM AND SKILLS OF ANZCP CERTIFIED CLINICAL PERFUSIONISTS

Contents

| | |
|---|----|
| About Continuing Professional Development | 3 |
| Key Areas of Continuing Professional Development. | 4 |
| What is different between this new CPD process, and the former ABCP Recertification Guidelines (2001-2017)? | 5 |
| How does the CPD program work? | 5 |
| How does the practitioner accrue points? | 6 |
| CPD Log Forms and Documentation | 7 |
| Auditing of CPD Reports | 8 |
| Failure to Submit CPD documentation | 9 |
| Re-Entry Certification | 9 |
| APPENDIX ONE | 11 |
| APPENDIX TWO | 18 |

About Continuing Professional Development

The Australian and New Zealand College of Perfusionists (ANZCP) on behalf of its members, have considered ways to ensure that the professional skills of perfusionists continue to develop. The College offers a continuing professional development (CPD) program (the Program) providing a framework to assist Australian and New Zealand Certified Clinical Perfusionists (CCP's) and Overseas Trained Perfusionists (OTP's) with qualification equivalency recognised by the Australian and New Zealand Board of Perfusion (ANZBP) to maintain certification.

This allows perfusionists to have their commitment to continued professional development acknowledged by their participation in activities that update and extend their skills and abilities. The program is overseen by ANZBP, the education sub-committee of the ANZCP, and is linked to ANZCP Fellowship. A register of ongoing certification will be maintained by the College and appear on the College website.

The professional skills of perfusionists are enhanced and developed via a number of sources:



The Program reinforces an expectation of commitment from perfusionists to life-long professional learning to ensure the perfusionist's knowledge remains current, relevant and evidence-based.

It provides a mechanism for perfusionists who meet the requirements of the Program to call themselves a Certified Clinical Perfusionist and to use the post-nominal (CCP ANZ).

Similarly, the Program allows ANZBP recognised OTP's to maintain recognition of their equivalency.

Fellowship of the College requires that certification is kept current.

It is each individual perfusionist's obligation to maintain professional standards and abide by the [ANZCP Code of Ethics](#). This obligates ANZCP Fellows to continually update and extend their professional knowledge and skills by participating in the Program.

Participating in CPD activities demonstrates to patients, employers, colleagues and the public that as an individual and as a profession, clinical perfusionists have a commitment to practice and to update and extend their professional practice knowledge and skills.

Maintaining ANZBP Certification or OTP equivalency as a clinical perfusionist via participation in the Program is a requirement to being listed as a CCP or recognised OTP equivalent on the ANZCP registry and website. Partaking in the Program is also an integral component of ANZCP College Fellowship.

Perfusionists who successfully meet the requirements of the program will be issued with a certificate for the year of renewal, which states that the clinical perfusionist has met the requirements of the CPD program and is eligible to use the title CCP (ANZ) or ANZBP OTP Equivalency as appropriate.

Following successful completion of the ANZBP education and training program, which includes a final examination and submission of their logbook, new perfusion graduates are able to use the title Certified Clinical Perfusionist and are eligible to apply for membership of the College as Fellows.

After the first year they will be required to submit ongoing evidence of their CPD practice to both retain certification and Fellowship of the College.

Renewing or existing Fellows who do not meet the annual requirements for the Program will be moved to provisional status, until they demonstrate they have met the requirements of the Program.

Key areas of Continuing Professional Development.

The Program stipulates the minimum level of engagement in a range of activities, in each of FOUR areas:

1. Clinical activity based on practice.
2. Professional activity which serves to enhance knowledge and skills. Examples of these are conferences, courses and on-line learning.
3. Professional enhancement derived from teaching, presentations, research, publication and relevant professional committee activities.
4. Activities to maintain knowledge and skills related to the management of a number of defined emergency responses.

What is different between this new CPD process, and the former ANZBP Recertification Guidelines (2001-2017)?

The ANZBP formalised its recertification process in 2001. In 2008 ANZCP re-entry criteria and a provisional period were established. The recertification process involved a three-year recertification cycle. Certified Clinical Perfusionists were required to show evidence of:

- 150 Clinical Activity Points over three years
- 45 Professional Activity Points (aka Continuing Education Units (CEUs)) over three years

The reporting cycle extended from 1 January to 31 December three years after. Recertification reports were submitted to the ANZBP by 31 May.

The change to **annual reporting** has been necessitated by the ANZCPs application for membership of the [National Alliance of Self-Regulating Health Professionals](#) (NASRHP). Membership of NASRHP is in the best interests of ANZCP members and non-member certified clinical perfusionists, creating an alliance of self-regulating health professionals with practice standards developed with reference to the regulatory requirements for registered health professionals.

How does the CPD program work?

For new graduates

New graduates who have successfully completed their training course (including a final certification examination, 200 cases and presentation of a project at a nominated meeting), become Certified Clinical Perfusionists. They will automatically be included in the CPD Program and on application for full membership of the ANZCP will be granted fellowship. Most importantly, they are required to commence in the CPD Program after their first full calendar year of practice. Therefore, if a student successfully completes their training in September, they will commence their recertification period from January of the following year.

For new OTP applicants

Following successful completion of the ANZBP OTP's examination process, as outlined in the [OTP Policy](#), OTP's will automatically be included in the CPD Program and on application for full membership of the ANZCP will be granted fellowship. Most importantly, they are required to commence in the CPD Program after their first full calendar year of practice as recognised OTP equivalents. Therefore, if an OTP equivalent successfully completes their examination in September, they will commence their recertification period from January of the following year.

For Fellows of the College (and new graduates and new OTP's after one year)

To be eligible for ongoing certification, perfusionists must have accrued a minimum of 65 points of both clinical and professional activity in the previous year.

To certify clinical perfusionists need to submit evidence of their CPD activity each year

- Clinical Activity: minimum 50 points
 - minimum of 40 points from core perfusion activity
 - maximum of 10 points non-core activity (see Appendix One, Table 1)
- Professional Activity: minimum 15 points (see Appendix One, Table 2)
- Declaration of completion of CPD activity

Clinical activity points cannot be carried over to a different renewal period and are not cumulative beyond the renewal period. The same applies to professional activity points with the only exception being for attendance at professional meetings, which may be divided across two consecutive years.

Perfusionists who are unable to meet the CPD criteria because of extended leave for any reason e.g., parental leave, leave of absence from practice, sabbatical leave, prolonged significant illness or on compassionate grounds should contact the ANZBP via abcpssec@anzcp.org and their case will be viewed on an individual basis by the ANZBP. They are encouraged to contact the ANZBP prior to the certification deadline if they feel they are unable to meet the CPD requirements.

Perfusionists, whether they are working full-time or part-time, have the same obligation and need to maintain currency of knowledge. The requirements for completion of the CPD Program are the same for all perfusionists and are based on similar CPD programs in other allied health professions and medical colleges with the requirements being fair and reasonable to achieve.

How does the perfusionist accrue points?

A minimum of 50 points per year must be accrued in activities related to clinical practice and 15 points per year relating to professional development. Activities must be relevant to professional practice as a Perfusionist and extend the knowledge and skills of the perfusionist. The ANZBP supports that "Perfusion is a scientific and evidence-based profession and perfusionists have a responsibility to incorporate best available evidence from research and other sources into clinical practice". It is the perfusionist's professional responsibility to review available evidence or lack thereof in relation to professional development activities.

A minimum of 50 points per year must be accrued in activities related to your clinical work practice e.g., perfusions cases; red cell salvage; Ventricular Assist Device or Extra Corporeal Life Support cases (see Appendix One Table 1).

A minimum of 15 points per year must be accrued in activities related to professional development e.g., attending perfusion related conferences, meetings and workshops; subscribing to journals or reading articles; partaking in peer support; or attendance at special interest groups with a clinical focus (see Appendix One Table 2). Ideally your CPD activities and submission should cover a variety of practices.

CPD activities are available in a range of formats and styles. Activities can be drawn from a number of different areas or service providers and can be accessed through a variety of methods as outlined in Table 1 and Table 2 in Appendix One.

CPD log forms and documentation

The CPD Proforma, an activity log file for clinical and professional activity is available to download from the ANZCP website ([CPD Proforma](#)). This must be completed electronically, then lodged via the ANZCP website [CPD submission portal](#). Supporting documents (scanned or hard copies) are NOT required, however can be uploaded to the website portal only if deemed necessary by the perfusionist to support their proforma submission. If a perfusionist is unsure as to whether an activity is appropriate to include or how many points it attracts, contact should be made with the ANZBP at abcpsec@anzcp.org.

The ANZCP website will contain a list of international and national approved meetings. Attendance at other international or national perfusion-relevant meetings will also be accepted and points awarded according to educational content, as outlined in Appendix One.

It is the responsibility of each perfusionist to retain supporting documentation reflecting the activity in which they have been engaged, and which supports their clinical and professional activities.

The perfusionist is ultimately responsible to provide verification of professional activity if subject to a random audit by the ANZBP.

The following will assist identification of acceptable documentation which should be kept for auditing purposes (scans are suitable and recommended):

- Perfusion meetings (local, state, national and international): In addition to a scan of the official program from the meeting attended, which indicates meeting times and contact hours – documented evidence of attendance at sessions (in hours) is recommended. Most meeting secretariats will provide this authorised / signed confirmation;
- Perfusion publications: Complete reference of book or article (author/s, title, journal and date/volume of journal);
- Perfusion presentation: Copy of program agenda;
- Grand rounds, journal clubs etc. Time and date of event, topics presented, meeting flyers;
- Lectures and tutorials: Letter of invitation or thanks, time, date and topics presented;
- Relevant courses: Letter of enrolment;
- Journals: Copy of subscription details;
- Teaching, mentoring: ANZCP committee or competency verification must be documented accordingly to include dates, times and duration.

All supporting documentation must ensure patient confidentiality and must be de-identified. This also applies to other supporting documentation that includes colleague and student details.

Date / Time and for points earned

- Clinical perfusionists need to state the date each activity was completed and the time where relevant.
- Points are assigned to the various activities participants complete to meet the requirements of the Program.
- The number of points allocated to activity types is outlined in Appendix One Tables 1 and 2.

Table 3 and Table 4 in Appendix One show examples of how the log must be completed in regard to documenting clinical and professional activity.

Auditing of CPD reports

The audit process is the standard method of ensuring validity of the Program. Via an audit process, the ANZBP is able to provide assurance to the ANZCP, peers, consumers and employers that perfusionists participating in CPD are meeting the requirements of the Program.

Following a recertification period, up to 10% of CPD submissions may be randomly selected to have their clinical activity and professional activity details audited. Perfusionists who are to be audited will receive an email notifying them of the audit. This email outlines the audit process and aim, which is to confirm that information supplied is correct and complete. The perfusionist is expected to provide, via email, all supporting documentation relevant to their recertification for the time period being audited as outlined in the preceding section - CPD log forms and documentation. A suitable time will be arranged between the ANZBP appointed auditor and the perfusionist to discuss the documentation supplied. If the perfusionist is unable to undertake an audit process due to legitimate reasons such as illness or leave, the perfusionist will be asked to make contact to discuss temporary deferment of the audit.

The ANZBP appointed auditor will be a current ANZBP member. The request to exclude an individual ANZBP auditor must be submitted in writing to the secretary of the board within 28 days of notification of audit.

What if a perfusionist fails their CPD audit?

In the instance of an audit failure, the perfusionist will immediately commence discussions with the ANZBP to work towards remediation (see Appendix Two for guidelines). If the ANZBP believes there is a risk in the perfusionist's practice or that remediation will take longer than three months that perfusionist can be placed on provisional status for one year and will be ineligible to use the title Certified Clinical Perfusionist or recognised OTP equivalent. In this case the perfusionist and the ANZBP will work towards another audit to confirm the requirements have been met.

The perfusionist may lodge an appeal for consideration by an independent appeals committee, if the unsuccessful applicant wishes to challenge the decision or feels due process has not been followed.

Please contact abcpsc@anzcp.org to initiate consideration by an independent appeals committee. There is no ground for an appeal if requested information has not been supplied within the timeframe set and due process has been followed.

For audit purposes all documentation must be retained for all activities declared on the previous renewal.

Failure to submit CPD documentation

If a perfusionist fails to present recertification documentation by the designated timeframe and does not formally request an extension from the ANZBP, the ANZBP will contact the perfusionist and seek to have the documentation submitted within an agreed period (but no greater than 28 days) and ascertain the reasons for non-submission. If the documentation is not submitted within the agreed period, the ANZBP will meet to discuss if the perfusionist should be placed on provisional status. Following the provisional period, a perfusionist who again fails or is unwilling to recertify may have their name removed from the registry. ANZCP Fellows have structured mechanisms of appeal within the College Rules.

Re-entry certification

Previously certified clinical perfusionists who have had a significant period out of the profession, will be required to meet re-entry criteria.

A perfusionist who wishes to re-enter the certification process and maintain Fellowship after a period out of the workforce, must apply to the ANZBP at abcpsc@anzcp.org in writing outlining their circumstances. The following criteria will need to be met before certification will be re-issued.

| Period of time uncertified | Re-entry criteria |
|---|---|
| Less than 1 year | <ul style="list-style-type: none"> • 50 core activity perfusion cases, 15 professional activity points • PLUS 20 additional points (clinical or educational) • a letter of clinical competency from the applicant's clinical supervisor |
| Greater than 1 year and less than 3 years | <ul style="list-style-type: none"> • 50 core activity perfusion cases, 15 professional activity points • PLUS 20 additional points (clinical or educational) • Completion of the ANZBP or an approved simulation course • a letter of clinical competency from the applicant's clinical supervisor |
| Greater than 3 years | <ul style="list-style-type: none"> • 50 core activity perfusion cases, 15 professional activity points • PLUS 20 additional points (clinical or educational) • Completion of ANZBP/approved simulation course and a practical viva examination • a letter of clinical competency from the applicant's clinical supervisor |



To assist the perfusionist and the ANZBP in the re-certification process, a logbook detailing the perfusion cases performed will be required to be submitted, with an affirmation from the applicant verifying the cases performed to be true. The cases must have been performed within the twelve months following the date of application for re-entry.

The registry will display those individuals undertaking re-entry as in the provisional category denoted by (P).

Fees and Charges

Recertification fees are payable via the secure [ANZCP website portal](#).

The fees charged are for the year 2022.

All Prices are in AUD. Note that if you are located outside of Australia the GST will not be included during checkout.

ANZCP Member Recertification

\$80 Incl GST

Non-Member Recertification

\$125 Inc GST

Late Fee

Additionally, a late fee will apply for applications received after the deadline of May 31st, 2022.

Late Fee \$50 AUD



APPENDIX ONE

Table 1: Continuing Professional Development – 50 clinical activity points per year.

| Clinical Activity - Core perfusion activity | Points Min 40 per year |
|--|--|
| CPB: Primary Perfusionist (including overseas cases) | 1 / case |
| Where a case exceeds three hours of cumulative bypass time, and there is documented evidence that two perfusionists were responsible for the case, both perfusionists may claim 1 point each | 1 / case |
| Cases: Supervising a recognised College Trainee | 1 / case |
| VAD or ECLS (establishment or weaning of support) | 1 / case (max 5 points) |
| VAD or ECLS management including surgical procedure, work shift, retrieval or external, inter-hospital transport | 1 / case (max 5 points) |
| Hyperthermic Intraperitoneal Chemotherapy (HIPEC) or Isolated Limb Perfusion | 1 / case (max 5 points) |
| Perfusion / CPB for Surgery not involving heart and lungs (e.g., Liver) | 1 / case (max 5 points) |
| Active participation in an ANZCP or recognised Simulation Course. (Evidence / Course material must demonstrate perfusionists were active participants in the simulation scenarios) | 2 case equivalents max per course |
| Active participation as an Instructor in the ANZCP/recognised Simulation Course - 2 case equivalents (max per course) | 2 case equivalents max per course (max 10 in category) |
| Off Pump Standby for CPB – requiring in theatre attendance and CPB set up | .5 / case (max 10 points) |
| Clinical Activity – Non-core perfusion activity | |
| Off Pump Standby for CPB – requiring only in-hospital attendance (no set up) | 0.25 / case |
| Cell salvaging and processing | 0.5 / case |
| Intra-aortic Balloon Pump (IABP) - establishment of support or troubleshooting | 0.5 / case |
| Procurement and preservation of donor organ | 1 / case |



Table 2: Continuing Professional Development – 15 professional activity points per year.

| Professional Activity – Attendance at Professional Meetings | Points |
|--|---|
| Meeting activity listed below is <u>allocated points per hour of attendance</u> (and not per day of the conference). Documentation of registration along with evidence of sessional attendance will be required. | |
| ANZCP Annual Scientific Meeting – will be allocated 20 points | 20 |
| Other local, state, national or international meetings | 1 point per hour |
| Simulation Seminar / Workshop | 10 |
| ANZBP Autotransfusion Course | 10 |
| Overseas heart mission – to encourage support of donated time and international good will. | 5 |
| Professional Activity – Other meetings / events | |
| Points | |
| Visiting another hospital for learning purposes | 2 points per day (max 5 points per visit) |
| Hospital-based simulation practice | 2 (max 4 points) |
| Company-sponsored educational event or general (non-company) workshop | 2 (max 4 points) |
| Grand rounds, in-Services, M&M, audits and journal club | 1 (max 5 points) |
| Cardiac catheter conference, surgical planning or patient debriefing meetings. | 0.5 (max 2 points) |
| Professional Activity – Presentations | |
| Points | |
| Presentation at a state, national or international meeting | 15 |
| Poster presentation at a state, national or international meeting | 10 |
| Presentation at a workshop, local or other meeting | 10 |
| Presenter or facilitator at a simulation workshop | 10 |
| Presentation at an in-service, M&M, audit or journal club | 3 (max 6 points) |



| Professional Activity – Publications | Points |
|--|-------------------|
| Publication in a journal with an editorial policy | 15 |
| Publication of a chapter in a perfusion related book | 15 |
| Publication of an abstract | 5 |
| Publication in a journal without an editorial policy | 5 |
| Research-based publication in the ANZCP Gazette | 10 |
| Medico-legal reports/expert witness | 5 |
| Review of a departmental patient management policy | 3 (max 6 points) |
| Reviewing a Journal manuscript on behalf of a Journal prior to publication | 5 (max 10 points) |
| Other non-research publication in ANZCP Gazette | 3 |

| Professional Activity – External study | Points |
|--|---|
| External study refers to formal courses leading to a further qualification from a university or other tertiary institution. The course must be linked to the professional goals and responsibilities of the perfusionist. Study can be by distance as well as by class attendance. | |
| Completing study for a Master's degree or PhD | 20 |
| Enrolment in a PhD or Master's Program (0.5 FTE) | 10 per year (max 3-year Masters, 6 years PhD) |
| Completing study for a certificate, degree or diploma | 10 |
| For a single subject | 3 |
| Actively involved in a research project | 5 |
| Subscription to a professionally relevant journal (max 2 journal subscriptions) Note: all members have access to JECT | 2 / journal (max 4 pts.) |
| Perfusion related online learning course/video | 1 / hour of content (max 4 points) |



| Professional Activity – Active participation in the ANZCP | Points |
|--|---------------|
| ANZCP Executive Committee Member | 10 |
| ANZBP Member | 10 |
| Sub-Committee Member | 5 |
| Editorial Committee Member | 5 |
| Preparing or reviewing ANZCP documents or policies | 5 |
| Preparing or reviewing ANZBP course material | 5 |
| Member of the ANZCP ASM Organising Committee | 5 |

| Professional Activity – Teaching and Mentoring | Points |
|--|-----------------------|
| Development of perfusion curriculum | 10 / module |
| Examining in the ANZBP trainee's final competency exams | 5 |
| Marking of perfusion essays, assignments and module exams | 2 / paper (max 6 pts) |
| Participating in Overseas Trained Perfusionists (OTPs) examination process | 2 / interview |
| Teaching including preparation and presenting tutorials | 3 |
| Workplace based assessment of trainees providing feedback | 1 (max 2 points) |
| Mentoring or professional supervision of another health professional | 1 (max 2 points) |

| Professional Activity – Other sources for competency verification | Points |
|---|----------------------------|
| Peer review or appraisal of clinical practice and report by surgical director | 5 |
| Clinical audit of own practice or input into group audit | 3 (max 6 points) |
| Team emergency training scenarios within your own work environment with the usual work team. Should include a debriefing session. | 2 (max 4 points) |
| Chair / participant of a perfusion related special interest group | 2 (max 4 points) |
| Annual performance appraisal | 1 |
| Incident reporting or monitoring | 1 (max 3 points) |
| Contributing to hospital accreditation requirements | 1 point/doc (max 3 points) |
| Quality assurance programs and maintenance of equipment | 2 (max 4 points) |

Table 3: Examples of clinical activity completed – minimum 50 points in one year (40 + 10)

Core Perfusion Activity

| No. | Date | Hospital | Id No. | Procedure | Surgeon | Case Type | Points | |
|-----|-------|----------|--------|-----------|---------|-----------|--------|--|
| 1 | | | | | | | | |
| 2 | | | | | | | | |
| 3 | | | | | | | | |
| 4 | | | | | | | | |
| 5 | | | | | | | | |
| 6 | | | | | | | | |
| 7 | | | | | | | | |
| 8 | | | | | | | | |
| 9 | Name: | | | | | | | |
| 10 | | | | | | | | |
| 11 | | | | | | | | |
| 12 | | | | | | | | |
| 13 | 1 | | | | | | | |
| 14 | 2 | | | | | | | |
| 15 | 3 | | | | | | | |
| 16 | 4 | | | | | | | |
| 17 | 5 | | | | | | | |
| 18 | 6 | | | | | | | |
| 19 | 7 | | | | | | | |
| 20 | 8 | | | | | | | |
| 21 | 9 | | | | | | | |
| 22 | 10 | | | | | | | |
| 23 | 11 | | | | | | | |
| 24 | 12 | | | | | | | |
| 25 | 13 | | | | | | | |
| 26 | 14 | | | | | | | |
| 27 | 15 | | | | | | | |
| 28 | 16 | | | | | | | |
| 29 | 17 | | | | | | | |
| 30 | 18 | | | | | | | |
| 31 | 19 | | | | | | | |
| 32 | 20 | | | | | | | |
| 33 | 21 | | | | | | | |
| 34 | 22 | | | | | | | |
| 35 | 23 | | | | | | | |
| 36 | 24 | | | | | | | |
| 37 | 25 | | | | | | | |
| 38 | 26 | | | | | | | |
| 39 | 27 | | | | | | | |
| 40 | 28 | | | | | | | |
| 41 | 29 | | | | | | | |



Please click on each cell under Case Type to select from the drop down box. Points will automatically populate

Legend: Choose From Drop Down Menu under 'Case Type' column these Core Perfusion Activities:
 Core Perfusion Activity 1 point / case
 Simulation Course Participation 2 points (max 2 per course, max 10 in category)
 Simulation Course Instructor 2 points (max 2 per course, max 10 in category)
 Off pump standby (in theatre & CPB setup) 0.5 point/case (max 10)



Non Core Perfusion Activity


| Australian and New Zealand Board of Perfusion | | | | | | | |
|---|------|----------|--------|-------------------|---------|--|--------|
| Clinical Activity Report - 50 points | | | | | | | |
| Core Perfusion Activities | | | | 40 points minimum | Total | 0 | |
| Non Core Perfusion Activities | | | | 10 points maximum | Total | 0 | |
| | | | | | TOTAL | 0 | |
| Name: | | | | | | Please click on each cell under Case Type to select from the drop down box. Points will automatically populate | |
| No. | Date | Hospital | Id No. | Procedure | Surgeon | Case Type | Points |
| 1 | | | | | | | |
| 2 | | | | | | | |
| 3 | | | | | | | |
| 4 | | | | | | | |
| 5 | | | | | | | |
| 6 | | | | | | | |
| 7 | | | | | | | |
| 8 | | | | | | | |
| 9 | | | | | | | |
| 10 | | | | | | | |
| 11 | | | | | | | |
| 12 | | | | | | | |
| 13 | | | | | | | |
| 14 | | | | | | | |
| 15 | | | | | | | |
| 16 | | | | | | | |
| 17 | | | | | | | |
| 18 | | | | | | | |
| 19 | | | | | | | |
| 20 | | | | | | | |
| 21 | | | | | | | |
| 22 | | | | | | | |
| 23 | | | | | | | |
| 24 | | | | | | | |
| 25 | | | | | | | |
| 26 | | | | | | | |
| 27 | | | | | | | |
| 28 | | | | | | | |
| 29 | | | | | | | |
| 30 | | | | | | | |
| 31 | | | | | | | |
| 32 | | | | | | | |
| 33 | | | | | | | |
| 34 | | | | | | | |
| 35 | | | | | | | |
| 36 | | | | | | | |
| 37 | | | | | | | |

Non Core Activity Description
Choose your Activity

Legend: Choose From Drop Down Menu under 'Case Type' column these Non-Core Perfusion Activities:
Off Pump Standby in-hospital 0.25 / case
Cell salvaging 0.5 / case
IABP (establishment or troubleshooting) 0.5 / case
Procurement/preservation of donor organ 1 / case



Table 4: Examples of Professional Activity completed – >=15 Points in one year

| A | B | C | D | E | F | G |
|---|---------------|------------------------------------|---|--|--|---|
| Australian and New Zealand Board of Perfusion | | | |  | | |
| Professional Activity Report | | | | | | |
| 15 points minimum per year | | Total Professional Activity Points | | 0 | | |
| Name: | | | | Please click on each cell under Meeting Type (Column C) to select from the drop down box. Points will automatically populate | | |
| Attendance at Professional Meetings | | | | | | |
| Date | Meeting Title | Meeting Type# | Hours Attended | Points | Legend: | |
| | | | | | ANZCP Annual Scientific Meeting | |
| Date | Meeting Title | Meeting Type# | Hours Attended <i>(Enter Manually)</i> | Points <i>(Enter)</i> | Legend: | |
| | | | | | Local, State or International Meetings 1 point per hour TO BE ENTERED MANUALLY | |
| Attendance at Professional Meetings - Non Manual Entry | | | | | | |
| | | | | | Legend: | |
| | | | | | Simulation Seminar / Workshop | |
| | | | | | ABCP Autotransfusion Course | |
| | | | | | Overseas Heart Mission | |
| | | | Total Points for All Professional Meets | 0 | | |
| Attendance at Other Meetings / Events | | | | | | |
| Date | Meeting Title | Meeting Type# | | Points | Legend: | |
| | | | | | Visiting other hospital for learning purposes 2 points per day (max 5 per visit) | |
| | | | | | Hospital based Simulation Practice 2 points (max 4) | |
| | | | | | Company sponsored Educational Event or general (non company) workshop 2 | |



APPENDIX TWO

Guidelines in the event where adequate points cannot be attained

Perfusionists who are having difficulty securing CPD points should contact the ANZBP at abcpsec@anzcp.org as early as possible and prior to renewing their recertification or ANZCP College Fellowship. The ANZBP realise that COVID-19 has had a dramatic impact to the practice of some clinicians. Please make contact as soon as possible to discuss if this has impacted the ability to attain the required points for recertification.

The ANZBP is obliged to consider an individual's circumstances which can include medical, personal, employment or other issues. The ANZBP will give due consideration to individual situations in granting full or provisional status. The ANZBP will try and assess the perfusionist's fitness to practice, in determining recertification in circumstances where the requisite number of points has not been attained. This assessment may involve discussions with the perfusionist and (with permission) with colleagues who have knowledge and insight as to the perfusionist's background, conditions and experience, skill, proficiency and competency.

Possible scenarios to consider that may be permissible for the ANZBP to consider if the perfusionist finds themselves in the above circumstances:

- Points may be interchanged between clinical activity points and professional activity points or vice versa,
- A discussion around how more points may possibly be achieved,
- Activity point targets may be reduced to reflect *pro rata* time period that was worked.
- Consideration of a peer review and report on clinical competency from the Director of Cardiac Surgery or Director of Perfusion to complete their activity points.
- Points waived in extenuating circumstances, which might include maternity leave, changed circumstances or for personal / health reasons.

Contact with the ANZBP via abcpsec@anzcp.org as early as possible, is the first course of action.